

SERVICE FEES

- B/W Photocopies - .15 per page
- Color Photocopies - .25 per page
- Replacement Library Card - \$2
- Outgoing Faxes - \$1 per page
- Scanning – free!

ALSO FOR YOUR USE

- Computers
- Study rooms
- Information Desk
- And more...just ask!



OVERDUE FINES

10 cents per day

- All books
- Magazines
- Music CDs
- Audio Books

\$1 per day

- DVDs
- Video Games
- Children's Kits

Items returned in our bookdrop before 8:30 a.m. will be back-dated to the date the library was last open.

LOSS OF PRIVILEGES WILL OCCUR...

- if total fines exceed \$10
- if any item exceeds 28 days overdue, at which point you will be billed a replacement cost. (When item is returned the replacement cost will be waived and you will just be responsible for the overdue fine.)

LOST OR DAMAGED ITEMS

If you lose or damage an item you will be required to pay the replacement cost for it. You will be able to keep any damaged item you have paid for. If the item belongs to another library, payment can only be accepted by check or credit/debit card.

If you find a lost item of ours within 3 months of paying for it, we will refund the money. If the item belonged to another library, you will need to check to see what their policy is regarding refunds.



**EAST LONGMEADOW
PUBLIC LIBRARY**



WELCOME TO YOUR LIBRARY!



East Longmeadow Public Library

60 Center Square
East Longmeadow, MA 01028
413-525-5400 ext. 8

Mon-Wed 9:30 am – 8:00 pm
Thu – Fri 9:30 am – 5:00 pm
Sat 9:30 am – 4:00 pm
(closed Saturdays in Jun, Jul, & Aug)

GET A LIBRARY CARD

Simply show us a photo i.d. with your current address. If your address is not on it, please also bring a piece of mail that has it. If you lose your card you can get a replacement for \$2 when you show your photo i.d. Non- Massachusetts residents will be required to pay a \$38 annual fee.

Don't forget, you can use your card at all CWMARS libraries across Western & Central MA!



GOT EMAIL?



If you give us your email you can get a reminder two days before your items are due

and notifications when items you have requested have arrived. (You can get a text for your requests, too!)

We will never give your email address out and won't send you junk. We promise!



BORROWING LIMITS

- Music CDs – 20
- DVDs – 10
- Complete TV Series on DVD – 2
- Children's Kits – 1
- Video Games – 1
- Total Items Out – 50

LOAN PERIODS

One Week

- DVDs
- Magazines
- Children's Kits
- Video Games

Two Weeks

- New Fiction Books
- New Non-Fiction Books

Three Weeks

- Older Books
- Children's Books
- Music CDs
- Audio Books
- Teen Books
- Paperbacks
- Large Print Books

Most items eligible for 1 renewal

JOIN US ON...



Ask us about our newsletter!

ONLINE CATALOG

bark.cwmars.org

- Search the catalog
- Renew items
- Pay fines
- Request items

Your **username** is your library card #. Your **password** is the last four digits of your telephone # if you are a new cardholder

(These can be changed once you access your account.)

OUR WEBSITE

eastlongmeadowlibrary.org

- Create a résumé
- Learn a new language
- Search Consumer Reports
- Download e-books
- Discover library events
- Do genealogy research
- And much more!!!