



Thank you for your interest in exhibiting items at the East Longmeadow Public Library. To be considered for a future exhibit, please complete this application in full and return it to the Library.

Please note: The Library does not provide insurance for any exhibited items, and is not responsible for the loss or damage of any work.

Name: _____

Check if representing a group of three or more exhibitors

Telephone: (____) ____ - _____

Email: _____

Title of Exhibit: _____

Website or social media account: _____

Type of Exhibit: _____

Artist Statement or biography:

In addition to the application, please submit three full color images of your work to librarydirector@eastlongmeadowma.gov.

By signing below, you confirm that you have reviewed and will abide by the Exhibit Policy, and have completed and signed the Release and Indemnification Form. If representing a group, you agree to take responsibility for all members, ensure members are informed of the Exhibit Policy, and upon request can provide contact information for all members. All applicants will receive confirmation of submission; however, only selected applicants or applicants whose applications require additional information will be contacted.

Signature: _____

Date: _____



In consideration of being permitted to display artwork or other materials in the exhibit space at the East Longmeadow Public Library, _____ agrees to release, indemnify, and hold harmless the East Longmeadow Public Library, its officers, employees, agents, insurers, and the Town of East Longmeadow from and against any and all claims, liabilities, losses, damages, thefts, or expenses (including attorney’s fees) arising out of or in any way related to the applicant’s use of the Library’s facilities.

This release applies to any loss, damage, or theft of the applicant’s property, including artwork, materials, and personal items, whether caused by the acts, omissions, or negligence of the Library, its employees, patrons, or agents, or by any other cause whatsoever.

The applicant acknowledges that all items will be displayed in public areas of the Library that are accessible to all patrons. The applicant further understands and agrees that Library Staff are not responsible for monitoring or supervising patrons who may come into contact with the exhibited work.

The applicant also acknowledges that the work must be appropriate for patrons of all ages.

By signing below, you confirm that you have read the Exhibit Policy, completed the application in full, and agree to comply with the terms outlined in the Release and Indemnification Form. If representing a group, you confirm that you take responsibility for all members and ensure members comply with the terms outlined in the Release and Indemnification Form. You also authorize Library Staff to share your contact information in the event of public inquiries.

Signature: _____

Date: _____

FOR LIBRARY USE ONLY

Date application received: _____ Date application confirmed/denied: _____

Confirmation made via: _____ email _____ mail

Library Staff Name: _____

Comments: _____
